Program Coordinator/Nokomis Circle Liaison
The Oyate Nawajin “Stand With The People” Program

**SALARY:** DOQ  Full-time exempt position with excellent benefits. Predominantly Monday–Friday, 9 am–5 pm. Must be available to work occasional evening and weekend hours. Flexibility is required.

**SUMMARY:** The Nokomis Circle Project is designed to create a bridge between Child Protection Services (CPS) and the needs of our American Indian families at the brink of experiencing child protection involvement to help ensure that families are successful in keeping and/or returning their children home. This position also oversees the Family Advocacy and Court Monitoring—Oyate Nawajin Programs and will provide staff supervision and program management.

**ACADEMIC REQUIREMENTS:**
Bachelor's degree in social services, human services or related field is preferred. Program coordination and supervision experience preferred.

**EXPERIENCE:**
A minimum of 3 years of experience working with families in a social service setting. Must have demonstrated experience providing advocacy and case management to American Indian families experiencing or at-risk of involvement with the child protection system. Must possess a strong knowledge of the child protection services system. Must possess a strong knowledge of community resources. Knowledge of the Indian Child Welfare Act and Minnesota Indian Family Preservation Act and their application within judicial proceedings of court and legal advocacy required. Excellent case management and documentation skills a must. Candidates must be knowledgeable of the Native American Indian culture, values, and family systems. Program coordination and supervision experience a plus.

**ADDITIONAL REQUIREMENTS:**
- Must have valid MN Driver’s License, a vehicle, and valid vehicle insurance and pass DHS Background Check.
- Needs to demonstrate strong networking skills and be able to work collaboratively with Ramsey County, American Indian families and community agencies.
- Must have strong advocacy skills on behalf of families as well as the ability to guide and enhance families’ knowledge of the Child Protection System.
- Must have a clear understanding of structural racism and historical trauma and its impact on the American Indian community.
- Strong communication skills, including inter-personal communication and written reports. Must be self-motivated and self-directed. Ability to help facilitate team approaches that result in workable case plans and to contribute to resolution of conflict which may arise between Child Protection, families and agencies.
- Program coordinator experience preferred including—program management and supervision. Must have strong organizational skills.

**CLOSING DATE:** March 20, 2020

If interested, please email cover letter and resumé to jill.ross@adycenter.org.  
For more information about the Ain Dah Yung Center, visit us at adycenter.org.